

Message

From: Giddings, Daniel [giddings.daniel@epa.gov]
Sent: 11/12/2020 2:36:36 AM
To: Tyler, Tom [Tyler.Tom@epa.gov]; Altieri, Sonia [Altieri.Sonia@epa.gov]; Keigwin, Richard [Keigwin.Richard@epa.gov]
Subject: FW: OCSPP's 50th Anniversary Celebration

Steve Jellinek sent me his video, but it came in as a MOV file so I can't see the video – can only hear the audio. See message below.

Best,

Danny Giddings
Special Assistant to the Assistant Administrator
Office of Chemical Safety and Pollution Prevention
U.S. Environmental Protection Agency
Desk: 202-564-0320
Cell: 202-768-2100

From: Giddings, Daniel
Sent: Wednesday, November 11, 2020 9:35 PM
To: Steven Jellinek [Ex. 6 Personal Privacy (PP)]
Subject: RE: OCSPP's 50th Anniversary Celebration

Hi Steve,

Thank you for sending it. It came in as a MOV file, so I can hear the audio, but there is no video. Did you happen to email it from the device you shot it on to another device before uploading it to WeTransfer.com? If you did, that could explain the file format change. If you can upload the video to WeTransfer.com directly from the device you recorded it on, that may fix the issue. Feel free to call me if you want to troubleshoot.

Best,

Danny Giddings
Special Assistant to the Assistant Administrator
Office of Chemical Safety and Pollution Prevention
U.S. Environmental Protection Agency
Desk: 202-564-0320
Cell: 202-768-2100

From: Steven Jellinek [Ex. 6 Personal Privacy (PP)]
Sent: Wednesday, November 11, 2020 2:50 PM
To: Giddings, Daniel <giddings.daniel@epa.gov>
Subject: Re: OCSPP's 50th Anniversary Celebration

Hi Danny,

I just sent you my video. It should arrive in a few minutes. I think it is OK, but let me know if you would like me to re-do it.

All the best,

Steve

On Nov 4, 2020, at 9:31 AM, Giddings, Daniel <giddings.daniel@epa.gov> wrote:

Good morning,

If you could please get it to me by November 13th, that should provide me enough time to edit it into a montage for our 50th anniversary event at the beginning of December.

Best,
Danny
Sent from my iPhone

On Nov 4, 2020, at 10:08 AM, Steven Jellinek Ex. 6 Personal Privacy (PP) wrote:

Hi Danny,

What is your deadline for getting my video? My message will depend to a certain extent on the outcome of the election.

Thanks.

Steve

On Oct 30, 2020, at 3:47 PM, Giddings, Daniel
<giddings.daniel@epa.gov> wrote:

Good afternoon,

Thank you for agreeing to help OCSPP celebrate EPA's 50th Anniversary. Rick and/or Tom likely already told you we are recording short videos from all our former Assistant Administrators. Below I have included a guide with tips on how to do this.

We are requesting that each of you to use the camera app in your smartphone or other device to record a 5-10 minute message for EPA's 50th Anniversary and send it to us using www.wetransfer.com by Friday, November 13, 2020.

You can use the following questions to help frame your comments:

1. Tell us your name, when you were AA, and what the office was called then (OPPTS, etc.)
2. What are you most proud of from your time as Assistant Administrator?
3. What was the biggest challenge you faced and/or the most memorable thing you got to do?
4. As you reflect on EPA's 50 year history, where do you think EPA and OCSPP are headed in the next 50 years (e.g. challenges, emerging issues, new opportunities, etc.)?
5. What message do you have for current OCSPP employees – especially new employees?

6. Please consider closing with a congratulatory message about EPA's 50th anniversary.

A few notes on recording:

- Try to position yourself facing a window or other source of light as opposed to the window being behind you. Your image may be harder to see if you are backlit.
- Whether you have someone hold the camera, use a selfie stick, or prop it up on a surface to record, your best angle will be if the camera is either directly at eye level or slightly above.
- Try to fill the frame with your image without being too close to the camera. A good rule of thumb is to aim for the frame to include from the center of your chest up.

After you have a video file recorded on your smartphone or other device, use your device's internet browser app to navigate to www.wetransfer.com. (They may ask you to set up a free account, just click 'no thanks'.) You should land on the following page:

<image001.jpg>

1. Click the circular blue '+' button at the top of the box on the left to find and add your video file
2. Type your email address in the 'Your email' field
3. Type giddings.daniel@epa.gov in the 'Email to' field (as shown above)
4. Click the 'Transfer' button

A note on transferring the file:

- Please transfer the video file directly from the device you record it on. If you email it to another user or another device before transferring it via www.wetransfer.com, your email app will likely automatically compress the video to a much smaller (and unusable) file size.

We will post all videos in their entirety to EPA's private YouTube channel, and will edit clips of each of your videos into a video montage that we will share at the 50th EPA Anniversary celebration in December.

If you have questions on any aspect of this, please do not hesitate to reach out to me at giddings.daniel@epa.gov or 202-768-2100.

Best,

Danny Giddings
Special Assistant to the Assistant Administrator
Office of Chemical Safety and Pollution Prevention
U.S. Environmental Protection Agency
Desk: 202-564-0320
Cell: 202-768-2100